



Finance Committee Workshop

Monday, March 20, 2023 at 6:00 pm

Town Hall Council Chambers

Live on CETV/Hybrid Meeting

Hybrid Meeting - Members of the Public May Participate Remotely During Public Comment Opportunities

To view the meeting livestream: <https://cetv.capeelizabeth.org/> and push watch in the upper right hand corner

Remote participation is offered as a convenience. In the event there is a disruption in service and the communication can't be restored the expectation is the meeting will continue.

Zoom Meeting

ID: 99325529466

Join Zoom Meeting:

<https://zoom.us/j/99325529466>

Telephone: (US) +1 669-444-9171

Enter First and Last Name

To offer comments during public comment opportunities. When the chair introduces the opportunity for public comments for an item you wish to speak to, click the Zoom link or call and use the Raise Hand function. Please mute your microphone and turn off the video until you are invited to speak. First and last name must appear to be recognized. Attendees will be invited to speak for 3 minutes. After speaking, to view the remainder of the meeting, exit Zoom and return to the CETV Livestream or CETV cable Channel 3.

Finance Committee Members

Jeremy A. Gabrielson, Town Council Chair

Nicole Boucher, Finance Committee Chair

Susan A. Gillis

Caitlin R. Jordan

Penelope A. Jordan

Gretchen R. Noonan

Timothy S. Reiniger

1. Welcome and Introductory Comments

Councilor Nicole Boucher, Finance Committee Chair

2. Review of Finance Committee Workshops and Budget Meetings

Town Council meetings begin at 7:00 p.m. Finance Committee budget workshops begin at 6:00 p.m.

Budget workshops will be televised live on CETV.

Fee Schedule - If there are recommended fee changes, department heads will present them during their budget review.

Monday, March 20 (6:00 p.m.)

Finance Committee Review of Departments 100, 200, 400, 510, 710

Review of Property Tax Relief Program

Thursday, March 23 (6:00 p.m.)

Finance Committee Review of Departments (Municipal) 300, 500, 600-635, 640-670, and Special Funds

Monday, April 10

Regular Town Council Meeting Including Opportunity for Budget Public Comments

Monday, April 24 (6:00 p.m.)

Finance Committee - School Budget Presentation from the School Board

Tuesday, April 25 (6:00 p.m.)

Finance Committee Wrap-Up (if needed)

Monday, May 8

Regular Town Council Meeting - Budget Public Hearing

Monday, May 15

Special Town Council Meeting and Vote on the FY 2024 Budget

Tuesday, June 13

Citizen Vote on the Town Council Adopted School Budget

3. Town Manager's Overview of the FY 2024 Municipal Budget

Matthew E. Sturgis, Town Manager

Attachments:

- [Proposed FY 2024 Municipal Budget](#)

4. Finance Committee Review of the FY 2024 Municipal Budget

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present.

When recognized by the chair, the speaker shall give their name and address or local affiliation, if the affiliation is pertinent.

A member of the public wishing to speak via remote access must click on the Zoom link or call and use the Raise Hand function.

Please mute the microphone and turn off the video until you are invited to speak. When recognized by the chair, the speaker shall give their name and address or local affiliation, if the affiliation is pertinent. After speaking, to view the remainder of the meeting exit Zoom and return to the CETV Livestream or CETV cable Channel 3.

General Government Budgets

Administration 100 Accounts

Assessing/Codes/Planning

Town Council

Legal & Audit

Elections

Public Information

Boards and Committees

Insurances

Employee Benefits

Debt Service

Library 510 Account

Special Revenue Funds Fund 46 Library/Zimpritch - Davis

Public Safety 200 Accounts

Department 210 Police Department - Fenton

Department 215 Animal Control - Fenton

Department 220 Public Safety Communications - Fenton

Department 225 WETeam - Gleeson

Department 230 Fire Department - Gleeson

Department 231 Rescue Budget - Gleeson

Department 235 Fire/Police Unit - Gleeson

Department 240 Miscellaneous Public Protection - Fenton

Department 250 Emergency Preparedness - Gleeson

Human Services 400 Accounts

Interfund Transfers & Intergovernment Assessments 700 Accounts

Adjournment

Participation at Meetings and Conduct of Meetings

Workshop Meetings

The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chair and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest, to enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chair.